

# REQUEST FOR CRIMINAL HISTORY RECORD INFORMATION FOR A NONCRIMINAL JUSTICE PURPOSE

(TYPE OR PRINT ALL INFORMATION)

COMPLETE NAME AND ADDRESS OF REQUESTING AGENCY

	ASSIGNED IDENTIFIER (ORI Number)
	REQUESTING AGENCY USE ONLY

NAME (Including Maiden Name)	SBI NUMBER (If Known)								
<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 25%;">_____</td> <td style="border: none; width: 25%;">_____</td> <td style="border: none; width: 25%;">_____</td> <td style="border: none; width: 25%;">_____</td> </tr> <tr> <td style="border: none; font-size: small;">(Last Name)</td> <td style="border: none; font-size: small;">(Maiden Name)</td> <td style="border: none; font-size: small;">(First Name)</td> <td style="border: none; font-size: small;">(Middle)</td> </tr> </table>	_____	_____	_____	_____	(Last Name)	(Maiden Name)	(First Name)	(Middle)	
_____	_____	_____	_____						
(Last Name)	(Maiden Name)	(First Name)	(Middle)						

ADDRESS	FBI NUMBER (If Known)								
<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 25%;">_____</td> <td style="border: none; width: 25%;">_____</td> <td style="border: none; width: 25%;">_____</td> <td style="border: none; width: 25%;">_____</td> </tr> <tr> <td style="border: none; font-size: small;">(Number)</td> <td style="border: none; font-size: small;">(Street)</td> <td style="border: none; font-size: small;">(City)</td> <td style="border: none; font-size: small;">(State)</td> </tr> </table>	_____	_____	_____	_____	(Number)	(Street)	(City)	(State)	
_____	_____	_____	_____						
(Number)	(Street)	(City)	(State)						

DOB	SEX	RACE	SOCIAL SECURITY NUMBER						
<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 33%;">_____</td> <td style="border: none; width: 33%;">_____</td> <td style="border: none; width: 33%;">_____</td> </tr> <tr> <td style="border: none; font-size: small;">(Month)</td> <td style="border: none; font-size: small;">(Day)</td> <td style="border: none; font-size: small;">(Year)</td> </tr> </table>	_____	_____	_____	(Month)	(Day)	(Year)			
_____	_____	_____							
(Month)	(Day)	(Year)							

I certify that I am authorized to receive Criminal History Record Information pursuant to a Federal or State Statute, Rule or Regulation, Executive Order, Administrative Code Provision, Local Ordinance, or Resolution. I understand that the Criminal History Record Information received shall not be disseminated to persons unauthorized to receive the information.

\_\_\_\_\_  
(Enter the appropriate Statute, Rule or Regulation, Executive Order, Administrative Code, Local Ordinance, or Resolution.)

\_\_\_\_\_  
Type or Print Name of Authorized Person Making Request

\_\_\_\_\_  
Signature of Authorized Person Making Request

### AUTHORIZATION BY SUBJECT OF REQUEST AND PRIVACY ACT NOTIFICATION

**Supervisor, State Bureau of Identification:**

I hereby authorize the release of any Criminal History Record Information maintained by your agency, meeting dissemination criteria, for the above stated Noncriminal Justice Purpose to \_\_\_\_\_  
(Insert name of agency you authorize to receive this information.)

Pursuant to the Privacy Act of 1974 (P.L. 93-579), I realize that disclosure of my social security number is **voluntary**. I also realize my social security number will be used by the State Bureau of Identification for the purpose of facilitating the security check authorized by the above referenced authority. Any information released as a result of this authorization, including the furnishing of my social security number, shall be used only for the express purpose of processing the above indicated application.

SPECIAL NOTE TO OFFICER  
APPLICANT MUST SIGN YELLOW ORIGINAL

**X** \_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date