

**TOWNSHIP OF HOLLAND  
OFFICE OF EMERGENCY MANAGEMENT  
COUNCIL MEETING MINUTES**

*June 21, 2010*

The Holland Township Emergency Management Council Meeting was held on Monday, June 21, 2010, at the municipal building, 61 Church Road, Milford, NJ, in the Meeting Room / EOC.

**EM COUNCIL MEMBERS PRESENT**

Chief David Van Gilson (E.M. Coordinator); Sgt. John Harris, Jr. (D.E.M.C./P.D.); Chief Larry Lutz (D.E.M.C./Milford-Holland Rescue Squad); Tom Holzworth (D.E.M.C. Communications); Jim Stryker / Emil Suarez (Holland Twp. School); Pearl Hammerstone (Board of Health); Rick Botto, Jr. (Hazmat Safety Officer/ Communications/C.E.R.T.) Deborah Patrylo (Local Board of Assistance); and Dennis Miller (Georgia Pacific Corrugated III, LLC).

**OTHERS IN ATTENDANCE**

Colleen Pursell (Holland Twp. Police/E.M. Secretary); Gail Rader (C.E.R.T. Trainer); C.E.R.T. Members: Elizabeth Bantel, Jim Brophy, George Knoedl, Joan Kolonia, Donna Lizanich, and Susan Panzer.

**OPENING STATEMENT**

The meeting was called to order at 7:10 pm by Chief David W. Van Gilson, E.M.C. The Pledge of Allegiance was led by Chief Van Gilson. A moment of silence was given for Deputy Chief Richard Kaiser of the Holland Township Volunteer Fire Company who passed away last week. Recording Secretary, Colleen Pursell, announced publicly at the commencement of the meeting the following statement: "Adequate notice of this meeting was given pursuant to the open public meeting act law, by the Township Clerk on March 25, 2010 by her: 1. Posting such notice on the bulletin board at the municipal building, 2. Mailing the same to the Hunterdon County Democrat, The Express Times, and to other parties, if any, who are entitled to the same."

Minutes of the March 15, 2010 meeting previously mailed to Council Members on March 31, 2010, were made available for review. Minutes were approved as distributed on a motion by Tom Holzworth, seconded by Sgt. John Harris.

**CORRESPONDENCE**

Correspondence listed below, received or mailed since the 3/15/10 meeting, was made available for review by interested parties and open for discussion if necessary, with Chief Van Gilson giving a brief review of several items:

- 3/22/10 Email from OEM General Account FEMA coming to Hunterdon County tomorrow
- 3/24/10 Email from Laurene Fleming Additional Dollars Needed for Declaration
- 3/25/10 Email from Laurene Fleming Additional Dollars Needed for Declaration
- 3/29/10 Email from OEM General Account Forecast Alert – Possible Flooding
- 4/1/10 Email from OEM General Account – NIMSCAST 2010
- 4/1/10 Email from OEM General Account – Municipal 2<sup>nd</sup> Quarter Report due April 15th
- **4/6/10 Email from OEM General Account – N-95s and surgical mask distribution**
- 4/8/10 Email from OEM General Account – Helicopter Patrol to Inspect JCP&L Transmission Lines
- 4/22/10 Email from Hunterdon County OEM – Webinar Delaware River Basin Commission
- 4/27/10 Email from Hunterdon County OEM – Declaration process for March storm
- 5/6/10 Email from Hunterdon County OEM – Municipal Coordinators Minutes – March 23, 2010

- 5/10/10 Email from Hunterdon County OEM – Presidential Declaration 1897
- 5/15/10 Email from Laurene Fleming – County Hazard Mitigation Plan Capability Survey
- 5/21/10 Email from Beverly Kappel – FEMA information and Kick Off Meetings
- 6/1/10 Email from Beverly Kappel – Emergency Management Basic Workshop
- 6/2/10 Email from Beverly Kappel – Emergency Management Basic Workshop – Times
- 6/3/10 Email from Beverly Kappel – Mitigation Meeting

#### **STATE / FEDERAL O.E.M.**

Reminder – it’s hurricane season.

#### **LOCAL O.E.M.**

Chief Van Gilson advised that we just had the ATV and its trailer lettered with “Holland Township”. We are hoping to use the ATV in a search and rescue drill in the early fall. This will be good for more practice with radio communications. The Bus is now equipped with incident command vests. The set includes 25 pre titled color coded reflective vests. Now everyone will be able to recognize the different levels of incident command.

On May 27<sup>th</sup> we completed our full scale training exercise with the Hunterdon County Prosecutors Office.

[There was an open discussion about the drill.]

Sgt Harris related that there appeared to be confusion at the start of the drill. Unfortunately due to the rain everyone was forced to be inside the school and we didn’t get a full working range.

Larry Lutz stated that EMS was really busy and everything went well.

Gail Rader advised that this drill was a good learning experience. The main issue was communications and the radios. She also stated that it was hard to identify which person was in charge of what. The new vests should help determining the “go to person”. Chief Van Gilson advised that they had good accountability of everyone.

Superintendent Emil Suarez stated that this drill was so valuable and good for the school for practice. He advised that it is nice to know that emergency personnel are now more familiar with the schools layout.

Chief Van Gilson commented that communications worked really well on the bus. The only issue was that they were limited to three frequencies. If we could have gotten one more frequency, CERT could have had their own which would have alleviated some of the radio issues.

Colleen Pursell was able to use our new magic jack on the bus which provided us with a phone line and the ability to use a fax machine, if necessary. With the magic jack we were also able to create a phone book which became very useful.

In the near future, we are going to have our radios reprogrammed for channels with different frequencies.

#### **COUNTY O.E.M.**

Recently Chief Van Gilson and Colleen Pursell attended a meeting with James Witt Associates at the Hunterdon County Dispatch Center for Holland Townships “All Hazards Pre-Disaster Mitigation”. The plan intent is to identify projects to implement at the county and municipal level that can reduce or eliminate the impacts of natural and selected man-made hazards. Municipalities without an approved Hazard Mitigation Plan would not be eligible for the following funding programs:

- Pre Disaster Mitigation Program (PDM) Funding
- Flood Mitigation Assistance (FMA) Program Funding
- Severe Repetitive Loss (SRL) and Repetitive Flood Claim (RFC) Program Funding  
*Funding available only after a Presidential Disaster Declaration*
- Hazard Mitigation Grant Program (HMGP)

Holland Township has four homes on Old River Road which are classified under “repetitive loss”.

Hunterdon County Health Department sponsored two N-95 fit testing clinics on April 14<sup>th</sup> and 24<sup>th</sup>. For those who were fit tested, we have received a box of the N-95 masks if needed. For everyone not fit tested, we have also received a box of surgical masks.

**C.E.R.T.**

**REPORT OF COMMITTEES / AGENCIES**

**911 Coordinator** (Cathy Miller) – Not in attendance. Chief Van Gilson reminded all that the Boy Scouts will be holding a fundraiser in the near future, selling house number plaques. This will help fire, rescue and police in locating homes.

**Communications** (Tom Holzworth) – There are no problems with the bus. The radios will get straightened out for the search and rescue drill.

**Health Department** (Pearl Hammerstone) – There is no new news since March on the flu. There is a potential for infection on relief workers returning from Haiti.

**Resource Management** (Colleen Pursell) – Nothing new to report.

**Hazmat** (Rick Botto) – Nothing new to report.

**Damage Assessment** (Chuck Cooper) – Not in attendance. Chief Van Gilson advised that Holland Township had a house with a tree that fell on it.

**Holland Township School** (Jim Stryker) – Thank you to Sgt. Harris for helping out with the full lockdown drill. Superintendent Emil Suarez stated that by law the school will now be holding two drills a month beginning in October of 2010.

**Industrial Plant- Plant Representative** – RRI Energy, Inc. (Frank Miechur) – Not in attendance.

**Georgia Pacific** (Dennis Miller) – Their fire water tanks were recently inspected and everything is good to go. They are in the process of trying to get a grant for the Holland Township Volunteer Fire Company.

**Agencies**

**Fire** – (Steve Underhill) – Not in attendance.

**Police** – (John Harris, Jr.) – There was a bomb scare at the school and the Honeywell system was utilized and worked well.

**Rescue Squad** (Larry Lutz) – Nothing to report.

**Public Works** (Al Turdo) – Not in attendance.

Welfare (Debbie Patrylo) – Nothing new to report.

Garden State Underwater Recovery (Greg Mactye) – Not in attendance.

Unfinished Business

No Comments

New Business

No Comments

Open to Public

No Comments

Upcoming Meeting Schedule

- September 20, 2010
- December 20, 2010 (*tentative*)

Adjournment

The meeting was adjourned at 8:10 pm on a motion by Sgt. John Harris, seconded by Larry Lutz.

Respectfully Submitted,



Colleen M. Pursell  
Recording Secretary